<u>Step By Step Process to Fill Up the Application Form - Group Category</u>

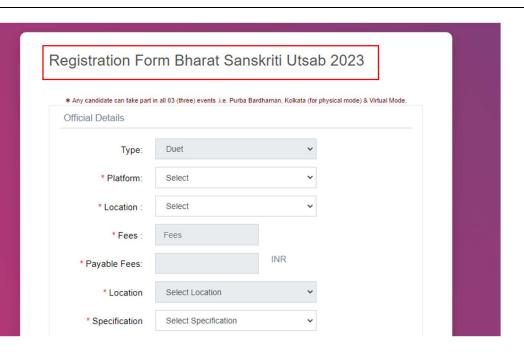
STEP 1: Log on to www.bharatsanskritiutsab.com



Step 2: Click on "Apply Online"

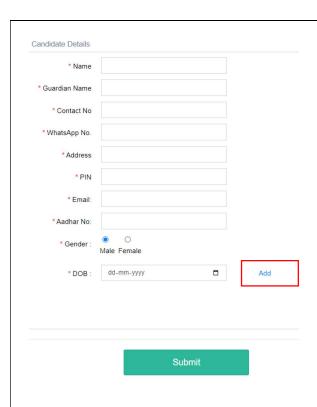


Step 3: Select "Group Application Form"



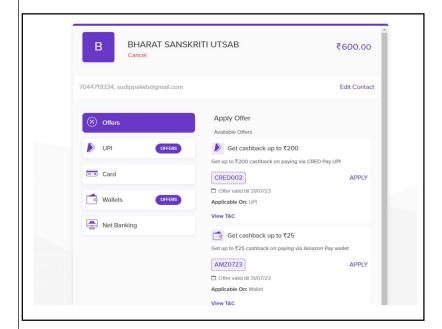
Step 4: The Application Form will pop up on the screen. Fill all the mandatory required fields. Please make sure while choosing the "Platform".

- For the selection of "Virtual Mode", the particular candidate is no longer required to visit the venue for the performance, only they have to capture the video of their performance and send to the organization through email or WhatsApp within the specified time as per the instructions given in the admit card.
- For the selection of "On-stage Performance Mode", the particular candidate has to choose their venue (Kolkata / Burdwan) & they have to visit their chosen venue as per given in schedule to perform on stage.
- ♣ For the "Group Category", the maximum age of any one participant will determine the age category of the total application
- The candidate should make sure to enter all the details correctly as because change of "Platform", change of "subject", change of "Age Category" will not be entertained after submission & generation of the admit card.



Step 5: In case of Group Application, the applier has to add candidate one by one and submit the respective application by clicking on the 'Submit" option.

*Minimum 04 candidates & maximum 12 candidates can apply for a group.



Step 6: The particular candidate can make the payment via Internet Banking, all types of UPI, Debit card or Credit Cards.

Note: If any candidate doesn't receive any confirmation message /admit card even after the successful transaction, the candidate should contact our Helpdesk directly and should share the screenshot of the payment done or any debit statement of that particular transaction.



Step 7: After successful payment, the page will directly redirect to print the "Admit Card'. Every candidate is advised to print the admit card and it is a necessary document as a proof of entry to the competition. The candidate will also receive a confirmation SMS to their mentioned contact number as a receipt of the successful entry.

Note: The instructions given below in the admit card should be followed on a strict manner otherwise the organization will not be responsible if the candidate could not perform.